

**Connections Dance Collective Inc.**  
**Pre-Authorized Payment - Authorization Form**

Connections Dance Collective Inc. strongly encourages that all clients provide credit card information that will be kept on file to process payments for any current or future classes the family may register for. Providing a valid credit card will help avoid late charges and ensure your account stays up to date. Please fill out this form and return to Connections Dance Collective Inc. via email at [connectionscollective.guelph@gmail.com](mailto:connectionscollective.guelph@gmail.com)

\_\_\_ VISA \_\_\_ MASTERCARD \_\_\_ VISA DEBIT

Card Number: \_\_\_\_\_

Expiry Date (MM/YYYY): \_\_\_\_\_

CVC CODE: \_\_\_\_\_

Name as Shown on Card: \_\_\_\_\_

Billing Address as Show on Credit Card Statements:

\_\_\_\_\_  
\_\_\_\_\_

- Credit Card payments will be processed on the 15th of every month, as per Connections Dance Collective Inc.'s Payment Policy.
- The client is responsible for reporting in writing any credit card statement billing error attributable to a transaction processed by Connections Dance Collective Inc. Any refunds due will be credited to the card used or, upon the client's request, applied to the client's Studio Director account to be used towards future purchases.
- When processing credit card payments, a \$25 NSF charge will apply if the credit card is declined and alternative payment arrangements are not made within 5 days of the attempted charge. Connections Dance Collective Inc. reserves the right to release a dancer's spot in a class if account balances are not paid in full in a timely manner.
- It is the client's sole responsibility to inform Connections Dance Collective Inc. of any changes to contact information, such as new contact person, email address, or credit card information.

I hereby authorize Connections Dance Collective Inc. to bill my credit card with the amount shown on my monthly Studio Director invoice or statement of account.

Name (Please Print): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_